

School District - Job Description

Job Title/Position:	Licensed Specialist in School Psychology (LSSP)	Department/School:	Special Education
Pay Information:	_____ Compensation Plan Pay Grade: ____ / Days: (187, 192, 202)	Supervised By:	Director, Special Education & Assistant Director, Special Education
FLSA:	Exempt	Date Revised:	November 2016

Primary Purpose:

Conducts formal psychological evaluations of various target student populations for special education eligibility, planning, placement and consultation with or referral to available resources. Provide psychological services to special education students.

Qualifications (Experience/Education/Certification):

Graduate degree and valid license issued by the Texas State Board of Examiners of Psychologist as a Licensed Specialist in School Psychology, or eligibility as LSSP Intern under TSBEP regulations.

Major Responsibilities:

- Receives and reviews available developmental information from school-based and outside resources about student behavior(s) and selects an appropriate psychological intervention; consult with curriculum personnel, administrators, and teachers in order to help adapt curriculum and classroom practices to pupils with any special needs.
- Administers, scores, and interprets psychological tests of intelligence, personality, neuropsychological processing, achievement, and development; observes students in the classroom for diagnostic purposes; interview students, parents, school personnel and gathers other sources of information on individual students; interprets and synthesizes information obtained from psychological interventions in order to prepare a written report; uses information obtained from the psychological evaluation to develop written recommendations to improve student engagement and learning.
- Consults with students, staff, and parents to assist in developing individual instructional strategies or mental and behavioral health services for students.
- Collaborates with other school personnel to create and maintain a multi-tiered continuum of services to support academic, social, emotional, and behavioral goals for students.
- Establishes and maintains effective open communication with students, parents, teachers, and administrators; participates in staff professional development activities.
- Participates in campus problem solving team.
- Provides a continuum of mental and behavioral health services, including individual and group counseling, behavioral coaching, positive behavioral supports, and parent education
- Participates in school crisis prevention and response teams
- Addresses individual differences, strengths, backgrounds, and needs in the design, implementation, and evaluation of all services.
- Uses techniques of data collection to evaluate services at the individual, group, and systems levels.
- Remains knowledgeable about ethical and professional standards, and legal regulations.
- Participate in professional development activities to improve skills related to job assignments and for maintenance of license
- Performs other duties as assigned.

Special Knowledge/Skills:

- Knowledge of all applicable federal, state, and local laws, guidelines and procedures, including special education.
- Knowledge of child development, human behavior, learning theory, family systems theory, crisis intervention theory/skills and consultation.
- Knowledge of curriculum and instruction.
- Skill in effectively managing a classroom and student behavior.
- Skill in communicating effectively with others.
- Skill in administering psychological assessments, evaluation and feedback, group process and therapy principles.
- Skill in modifying instruction for various student needs.
- Skill in working with various forms of equipment including, but not limited to, personal computers, calculators, projectors, and printers.
- Skill in working with computer tools, including but not limited to, email, internet, word processing and spreadsheets.
- Skill in working in collaborative team-based environments.
- Knowledge and sensitivity to the impact of diversity issues as related to student achievement and mental and behavioral health.

Supervisory Responsibilities:

None.

Working Conditions (Mental Demands/Physical Demands/Environmental Demands):

Maintain emotional control under stress; biological exposure to bacteria and communicable diseases; must be able to lift and/or carry at least 30 lbs independently and over 30 lbs with assistance.

The foregoing statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties, knowledge, skills, and abilities required. The district shall not fail or refuse to hire or discharge any individual, or otherwise discriminate against any individual with respect to compensation, terms, conditions, or privileges of employment because of the individual's race, color, religion, sex, or national origin. Nor shall the district limit, segregate, or classify its employees or applicants for employment in any way that would deprive or tend to deprive an individual of employment opportunities or otherwise adversely affect the status as an employee because of the individual's race, color, religion, sex or national origin.

Received by: _____ Date: _____

