

FREQUENTLY ASKED QUESTIONS

HOW DO I REGISTER FOR SESSIONS?

TASP WILL CONTINUE TO USE OPEN REGISTRATION AND SESSIONS WILL BE AVAILABLE ON A FIRST COME, FIRST SERVE BASIS. TO ENSURE THE BEST AVAILABILITY, ATTENDEES ARE ENCOURAGED TO ARRIVE EARLY OR ON TIME AT THE SESSION OF THEIR CHOICE. ATTENDEE QR CODES WILL BE SCANNED UPON ENTRANCE TO DOCUMENT ATTENDANCE, WHICH IS NECESSARY IN ORDER TO RECEIVE CREDIT FOR CONTINUING PROFESSIONAL DEVELOPMENT (CPD). ONCE THE SESSION REACHES THE ALLOWABLE ROOM CAPACITY LIMIT, THE SESSION WILL BE CLOSED AND ADDITIONAL ATTENDEES WILL NOT BE ALLOWED TO ENTER THE SESSION. AS IN THE PAST, ATTENDEES MUST BE SCANNED WITHIN THE FIRST 15 MINUTES OF THE SESSION IN ORDER TO BE COUNTED PRESENT.



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HOW DO I KNOW IF THE SESSION COUNTS FOR ETHICS OR CULTURAL DIVERSITY?

THOUGH INTENDED NASP DOMAINS ARE LISTED FOR EACH SESSION, IT IS THE RESPONSIBILITY OF EACH INDIVIDUAL LICENSEE TO DETERMINE IF CPD SESSIONS MEET THE LICENSURE REQUIREMENTS RELATED TO CULTURAL DIVERSITY AND ETHICS. PURSUANT TO TEXAS ADMINISTRATIVE CODE (TAC) 463.35, LICENSEES OF TSBEP ARE REQUIRED TO COMPLETE A MINIMUM OF 40 HOURS OF PROFESSIONAL DEVELOPMENT DURING EACH TWO YEAR PERIOD THEY HOLD A LICENSE. THE HOURS MUST BE DIRECTLY RELATED TO THE PRACTICE OF PSYCHOLOGY. OF THESE 40 HOURS, A MINIMUM OF 6 HOURS MUST BE IN THE AREA OF ETHICS. ALSO, OUT OF THE 40 REQUIRED HOURS, 6 HOURS MUST BE IN THE AREA OF CULTURAL DIVERSITY OR COMPETENCY.



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LASTLY, AT LEAST HALF OF THE REQUIRED 40 HOURS MUST BE OBTAINED FROM OR ENDORSED BY A PROVIDER LISTED IN TAC 463.35(E)(1-7). PLEASE NOTE, PURSUANT TO TAC 463.35(H), THE TSBEP DOES NOT PRE-APPROVE PROFESSIONAL DEVELOPMENT HOURS. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TASP'S PROFESSIONAL DEVELOPMENT CHAIR AT PROFESSIONALDEV@TXASP.ORG.

WHAT TO DO IF I NEED TO RECEIVE PROOF OF CPD

CONTINUING PROFESSIONAL DEVELOPMENT (CPD) POLICY: IN ORDER TO MAINTAIN OUR STATUS AS A NASP APPROVED PROVIDER, ALL ATTENDEES MUST MEET THE ATTENDANCE AND EVALUATION REQUIREMENTS TO RECEIVE CPDS FOR A SESSION. THOSE REQUIREMENTS ARE AS FOLLOWS:



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1. HAVE YOUR BADGE QR CODE SCANNED AT THE BEGINNING OF THE SESSION. TASP VOLUNTEERS WILL BE IN EVERY SESSION ROOM WITH SCANNERS TO COLLECT ATTENDANCE. **YOU MUST HAVE YOUR BADGE SCANNED NO LATER THAN 15 MINUTES FROM THE SESSION START TIME FOR YOUR ATTENDANCE TO BE VALID.** IF THERE IS AN ISSUE WITH YOUR BADGE'S QR CODE IN A SESSION, PLEASE SEE THE IN ROOM TASP VOLUNTEERS FOR ASSISTANCE.

2. COMPLETE YOUR ELECTRONIC EVALUATION FOLLOWING ATTENDANCE OF THE SESSION. **YOU MUST COMPLETE THE SESSION EVALUATION PRIOR TO THE EVALUATION DEADLINE OF 11:59 PM, FRIDAY, NOVEMBER 10TH FOR YOUR EVALUATION TO BE VALID.** IN ORDER TO ENSURE A SMOOTH PROCESS OF ADDING CPDS TO YOUR TRANSCRIPT, PLEASE BE SURE TO COMPLETE THE EVALUATION WITH THE SAME EMAIL ADDRESS AS YOUR REGISTRATION.



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IT IS THE RESPONSIBILITY OF THE ATTENDEE TO MEET BOTH THE ATTENDANCE AND EVALUATION REQUIREMENTS FOR EACH SESSION IF THEY WISH TO HAVE CPD DOCUMENTATION. TASP WILL BE UNABLE TO PROVIDE CPD FOR A SESSION IF THE REQUIREMENTS ARE NOT MET.

WHERE ARE THE SESSION HANDOUTS?

SESSION HANDOUTS WILL BE POSTED ONLINE PRIOR TO THE CONVENTION. HANDOUTS WILL BE POSTED AS THEY ARE MADE AVAILABLE TO TASP BY THE SPEAKERS. TASP WILL NOT PRINT SESSION HANDOUTS.



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WHO DO I CONTACT IF I REQUIRE ADA ACCOMMODATIONS?

IF YOU REQUIRE ANY OF THE SPECIAL SERVICES (SUCH AS CLOSED CAPTIONING) COVERED UNDER AMERICAN WITH DISABILITIES ACT OF 1990 (PUBLIC LAW 101-336, SECTION 102), PLEASE SEND YOUR REQUIREMENTS IN WRITING NO LATER THAN OCTOBER 2, 2023 BY CALLING (972) 233-9107, OR BY EMAILING THE TASP BUSINESS MANAGER AT BIZMGR@TXASP.ORG. YOU CAN ALSO SEND A WRITTEN REQUEST TO:

TASP FALL CONVENTION ADA REQUIREMENTS,
14070 PROTON ROAD
DALLAS, TX 75244,

